

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

Department/Bureau/Office: Philippine Center for Postharvest Development and Mechanization
 Region: III
 Address: CLSU Compound, Science City of Muñoz, Nueva Ecija

Agency Code/UACS: Q027
 Organization Type: _____

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	139.36	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	9	9	9	27	4,088.61	9	9	9	27	4,088.61	9	9	9	27	4,088.61	8	8	8	24	3,634.32	105.00	151.43	15900.15
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	759	758	758	2275	151,424.00	650	650	650	1950	129,792.00	368	368	368	1104	73,482.24	368	368	368	1104	73,482.24	6,433.00	66.56	428180.48
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	387.92	0.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	1	0	0	1	207.75	1	0	0	1	207.75	0	0	0	0	0.00	0	0	0	0	0.00	2.00	207.75	415.50
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	3	3	3	9	283.68	3	3	3	9	283.68	3	2	2	7	220.64	3	2	2	7	220.64	32.00	31.52	1008.64
FILMS																										
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, A4	box	3	0	0	3	663.00	3	0	0	3	663.00	2	0	0	2	442.00	2	0	0	2	442.00	10.00	221.00	2210.00
11	13111201-CF-P02	CARBON FILM, legal	box	1	1	0	2	417.04	1	0	0	1	208.52	2	1	1	4	834.08	4	3	3	10	2,085.20	17.00	208.52	3544.84
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	7	7	7	21	1,758.12	7	7	7	21	1,758.12	7	7	7	21	1,758.12	7	7	7	21	1,758.12	84.00	83.72	7032.48
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1029.60	0.00		
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1528.80	0.00		
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	906.36	0.00		
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	884.00	0.00		
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1508.00	0.00		
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	4	3	3	10	7,949.60	4	3	3	10	7,949.60	4	3	3	10	7,949.60	4	3	3	10	7,949.60	40.00	794.96	31798.40	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	203	203	203	609	22,569.54	204	204	204	612	22,680.72	203	204	204	611	22,643.66	204	204	204	612	22,680.72	2,444.00	37.06	90574.64	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	77	77	77	231	13,693.68	77	77	77	231	13,693.68	78	78	77	233	13,812.24	77	77	77	231	13,693.68	926.00	59.28	54893.28	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	89	89	88	266	14,385.28	89	89	88	266	14,385.28	89	89	89	267	14,439.36	89	89	89	267	14,439.36	1,066.00	54.08	57649.28	
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	175	175	175	525	6,321.00	176	176	176	528	6,357.12	175	175	175	525	6,321.00	175	175	175	525	6,321.00	2,103.00	12.04	25320.12	
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	377	377	376	1130	154,425.80	377	377	376	1130	154,425.80	377	377	376	1130	154,425.80	376	376	376	1128	154,152.48	4,518.00	136.66	617429.88	
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	409	409	409	1227	156,700.17	409	409	409	1227	156,700.17	409	409	409	1227	156,700.17	409	409	409	1227	156,700.17	4,908.00	127.71	626800.68	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.26	0.00	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	118.46	0.00	
28	14111531-PP-R01	PAD PAPER, ruled	pad	2	2	2	6	174.72	2	2	2	6	174.72	3	3	3	9	262.08	3	3	3	9	262.08	30.00	29.12	873.60	
29	14111503-PA-P01	PAPER, parchment	box	2	0	0	2	196.10	1	0	0	1	98.05	1	0	0	1	98.05	1	0	0	1	98.05	5.00	98.05	490.25	
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	6	6	6	18	1,272.96	7	7	7	21	1,485.12	7	7	7	21	1,485.12	7	7	7	21	1,485.12	81.00	70.72	5728.32	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	5	5	5	15	1,528.80	5	5	6	16	1,630.72	6	6	6	18	1,834.56	6	6	6	18	1,834.56	67.00	101.92	6828.64	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	148	148	148	444	38,556.96	148	148	148	444	38,556.96	148	148	148	444	38,556.96	148	148	148	444	38,556.96	1,776.00	86.84	154227.84	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.84	0.00	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	44	44	43	131	4,427.80	44	43	43	130	4,394.00	44	43	43	130	4,394.00	44	43	43	130	4,394.00	521.00	33.80	17609.80	
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	38	38	38	114	4,138.20	38	38	38	114	4,138.20	38	38	38	114	4,138.20	38	38	38	114	4,138.20	456.00	36.30	16552.80	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	65	65	65	195	3,847.35	65	65	65	195	3,847.35	65	64	64	193	3,807.89	65	64	64	193	3,807.89	776.00	19.73	15310.48	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	96.20	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-J01	GLUE, all purpose	jar	25	25	25	75	5,362.50	25	25	25	75	5,362.50	26	26	26	78	5,577.00	26	26	26	78	5,577.00	306.00	71.50	21879.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	2	1	1	4	79.04	2	1	1	4	79.04	2	1	1	4	79.04	2	1	1	4	79.04	16.00	19.76	316.16	
41	31151804-SW-S01	STAPLE WIRE, standard	box	83	83	83	249	5,580.09	83	83	83	249	5,580.09	82	82	82	246	5,512.86	82	82	82	246	5,512.86	990.00	22.41	22185.90	
42	31201502-TA-E01	TAPE, electrical	roll	4	4	4	12	224.04	4	4	4	12	224.04	3	3	3	9	168.03	3	3	3	9	168.03	42.00	18.67	784.14	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	28	28	28	84	4,586.40	28	28	28	84	4,586.40	28	28	28	84	4,586.40	28	28	28	84	4,586.40	336.00	54.60	18345.60	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	38	38	38	114	12,152.40	37	37	37	111	11,832.60	38	38	38	114	12,152.40	38	37	37	112	11,939.20	451.00	106.60	48076.60	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	53	53	53	159	3,555.24	53	53	53	159	3,555.24	53	53	54	160	3,577.60	54	54	54	162	3,622.32	640.00	22.36	14310.40	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	56	56	56	168	1,695.12	55	55	55	165	1,664.85	55	55	55	165	1,664.85	55	55	55	165	1,664.85	663.00	10.09	6689.67	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	44	43	43	130	2,596.10	43	43	43	129	2,576.13	43	43	43	129	2,576.13	43	43	43	129	2,576.13	517.00	19.97	10324.49	
48	31151507-TW-P01	TWINE, plastic	roll	1	0	0	1	58.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	58.24	58.24	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1109.68	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
50	40101604-EF-CD1	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	1	0	0	1	856.86	1	0	0	1	856.86	1	0	0	1	856.86	3.00	856.86	2570.58	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2532.40	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	9	8	8	25	5,145.50	9	8	8	25	5,145.50	9	8	8	25	5,145.50	9	8	8	25	5,145.50	100.00	205.82	20582.00	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	9	8	8	25	2,054.00	9	8	8	25	2,054.00	9	8	8	25	2,054.00	9	8	8	25	2,054.00	100.00	82.16	8216.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	1	1	1	3	53.04	1	1	1	3	53.04	1	1	1	3	53.04	1	1	0	2	35.36	11.00	17.68	194.48	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	14	14	14	42	3,789.24	14	14	14	42	3,789.24	14	14	14	42	3,789.24	14	14	14	42	3,789.24	168.00	90.22	15156.96	
58	47131604-BR-S01	BROOM, soft, tambo	piece	12	12	12	36	4,904.64	12	12	12	36	4,904.64	12	12	12	36	4,904.64	11	11	11	33	4,495.92	141.00	136.24	19209.84	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	16	16	16	48	873.60	16	16	16	48	873.60	16	16	16	48	873.60	16	15	15	46	837.20	190.00	18.20	3458.00	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	2	2	2	6	249.60	2	2	2	6	249.60	2	2	2	6	249.60	2	2	2	6	249.60	24.00	41.60	998.40	
61	47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	8	8	8	24	1,297.92	8	8	8	24	1,297.92	8	8	8	24	1,297.92	8	8	8	24	1,297.92	96.00	54.08	5191.68	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	182	182	182	546	70,412.16	182	182	182	546	70,412.16	183	183	183	549	70,799.04	183	183	183	549	70,799.04	2,190.00	128.96	282422.40	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	3	3	3	9	223.47	4	4	4	12	297.96	4	4	4	12	297.96	4	4	4	12	297.96	45.00	24.83	1117.35	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	3	3	3	9	1,181.25	3	3	3	9	1,181.25	4	4	4	12	1,575.00	4	4	4	12	1,575.00	42.00	131.25	5512.50	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	207	207	207	621	63,938.16	207	207	207	621	63,938.16	206	206	206	618	63,629.28	206	206	206	618	63,629.28	2,478.00	102.96	255134.88	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	120.12	0.00	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2288.00	0.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	6	6	6	18	2,246.40	6	6	6	18	2,246.40	7	7	7	21	2,620.80	7	7	7	21	2,620.80	78.00	124.80	9734.40	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	20	20	20	60	7,425.60	21	21	21	63	7,796.88	21	21	21	63	7,796.88	21	21	21	63	7,796.88	249.00	123.76	30816.24	
73	47131501-RG-C01	RAGS, all cotton	bundle	1	0	0	1	53.82	1	0	0	1	53.82	1	0	0	1	53.82	1	0	0	1	53.82	4.00	53.82	215.28	
74	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	112.32	0.00	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	30	30	30	90	12,121.20	30	30	30	90	12,121.20	30	30	30	90	12,121.20	30	30	30	90	12,121.20	360.00	134.68	48484.80	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	27.96	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	3	3	2	8	20,790.72	2	2	2	6	15,593.04	2	2	2	6	15,593.04	2	2	2	6	15,593.04	26.00	2598.84	67569.84	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	100	100	100	300	50,232.00	100	100	100	300	50,232.00	100	100	100	300	50,232.00	100	100	100	300	50,232.00	1,200.00	167.44	200928.00	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	111.30	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
83 43211708-MO-002	MOUSE, WIRELESS, USB	unit	2	1	1	4	616.00	1	1	1	3	462.00	1	1	1	3	462.00	1	1	1	3	462.00	13.00	154.00	2002.00	
84 43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00	
85 43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00	
86 43212105-PR-L01	PRINTER, laser, monochrome	unit	2	0	0	2	1,449.76	2	0	0	2	1,449.76	2	0	0	2	1,449.76	1	0	0	1	724.88	7.00	724.88	5074.16	
87 43212105-PR-L02	PRINTER, laser, colored	unit	3	0	0	3	23,697.00	3	0	0	3	23,697.00	3	0	0	3	23,697.00	3	0	0	3	23,697.00	12.00	7899.00	94788.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
88 44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00	
89 44122105-BF-C01	CLIP, backfold, 19mm	box	41	41	40	122	1,068.72	40	40	40	120	1,051.20	40	40	40	120	1,051.20	41	41	41	123	1,077.48	485.00	8.76	4248.60	
90 44122105-BF-C02	CLIP, backfold, 25mm	box	66	66	65	197	2,998.34	65	65	65	195	2,967.90	65	65	65	195	2,967.90	65	65	65	195	2,967.90	782.00	15.22	11902.04	
91 44122105-BF-C03	CLIP, backfold, 32mm	box	23	23	23	69	1,542.84	23	23	23	69	1,542.84	23	23	23	69	1,542.84	23	23	23	69	1,542.84	276.00	22.36	6171.36	
92 44122105-BF-C04	CLIP, backfold, 50mm	box	71	71	71	213	11,629.80	71	71	71	213	11,629.80	71	71	71	213	11,629.80	71	71	71	213	11,629.80	852.00	54.60	46519.20	
93 44121801-CT-R02	CORRECTION TAPE, 8m	piece	225	225	225	675	7,884.00	225	225	225	675	7,884.00	226	226	226	678	7,919.04	226	226	226	678	7,919.04	2,706.00	11.68	31606.08	
94 44111515-DF-B01	DATA FILE BOX	piece	4	3	3	10	772.00	4	3	3	10	772.00	4	3	3	10	772.00	3	3	3	9	694.80	39.00	77.20	3010.80	
95 44122011-DF-F01	DATA FOLDER	piece	2	0	0	2	137.28	1	0	0	1	68.64	1	0	0	1	68.64	1	0	0	1	68.64	5.00	68.64	343.20	
96 44121506-EN-D01	ENVELOPE, documentary, A4	box	5	5	5	15	10,096.35	5	5	5	15	10,096.35	5	5	5	15	10,096.35	4	4	4	12	8,077.08	57.00	673.09	38366.13	
97 44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	21	21	21	63	58,411.08	21	21	21	63	58,411.08	20	20	20	60	55,629.60	20	20	20	60	55,629.60	246.00	927.16	228081.36	
98 44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	68	68	68	204	150,633.60	68	68	68	204	150,633.60	67	67	67	201	148,418.40	67	67	67	201	148,418.40	810.00	738.40	598104.00	
99 44121506-EN-X02	ENVELOPE, expanding, plastic	piece	54	54	54	162	4,939.38	53	53	53	159	4,847.91	53	53	53	159	4,847.91	53	53	53	159	4,847.91	639.00	30.49	19483.11	
100 44121506-EN-M02	ENVELOPE, mailing	box	5	5	5	15	5,673.00	5	5	5	15	5,673.00	5	5	5	15	5,673.00	4	4	4	12	4,538.40	57.00	378.20	21557.40	
101 44121504-EN-W02	ENVELOPE, mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	433.68	0.00	
102 44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	6	6	6	18	185.40	6	6	6	18	185.40	5	5	5	15	154.50	5	5	5	15	154.50	66.00	10.30	679.80	
103 44122118-FA-P01	FASTENER, metal, non-sharp edges	box	89	89	89	267	22,270.47	89	89	89	267	22,270.47	90	89	89	268	22,353.88	90	89	89	268	22,353.88	1,070.00	83.41	89248.70	
104 44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	2	0	0	2	172.08	2	0	0	2	172.08	1	0	0	1	86.04	1	0	0	1	86.04	6.00	86.04	516.24	
105 44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00	
106 44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.23	0.00	
107 44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	2	2	2	6	1,622.40	2	2	2	6	1,622.40	2	2	2	6	1,622.40	2	2	2	6	1,622.40	24.00	270.40	6489.60	
108 44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	63	63	63	189	58,945.32	63	63	63	189	58,945.32	63	63	63	189	58,945.32	62	62	62	186	58,009.68	753.00	311.88	234845.64	
109 44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	171.43	0.00	
110 44122011-FO-L02	FOLDER, L-type, legal	pack	2	0	0	2	486.48	1	0	0	1	243.24	1	0	0	1	243.24	1	0	0	1	243.24	5.00	243.24	1216.20	
111 44122027-FO-P01	FOLDER, pressboard	box	33	33	33	99	94,311.36	33	33	33	99	94,311.36	33	33	33	99	94,311.36	33	33	33	99	94,311.36	396.00	952.64	377245.44	
112 44122011-FO-T03	FOLDER, with tab, A4	pack	2	1	1	4	1,116.00	2	1	1	4	1,116.00	2	1	1	4	1,116.00	2	1	1	4	1,116.00	16.00	279.00	4464.00	
113 44122011-FO-T04	FOLDER, with tab, legal	pack	3	3	3	9	2,892.24	3	3	3	9	2,892.24	3	3	3	9	2,892.24	3	3	3	9	2,892.24	36.00	321.36	11568.96	
114 44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	4	4	4	12	680.16	4	4	4	12	680.16	5	4	4	13	736.84	5	4	4	13	736.84	50.00	56.68	2834.00	
115 44111515-MF-B02	MAGAZINE FILE BOX, large	piece	7	7	7	21	873.60	7	7	7	21	873.60	7	7	7	21	873.60	7	7	7	21	873.60	84.00	41.60	3494.40	
116 44121716-MA-F01	MARKER, fluorescent	set	29	28	28	85	3,116.10	29	28	28	85	3,116.10	29	28	28	85	3,116.10	28	28	28	84	3,079.44	339.00	36.66	12427.74	
117 44121708-MW-B01	MARKER, whiteboard, black	piece	29	28	28	85	1,137.30	29	28	28	85	1,137.30	29	28	28	85	1,137.30	28	28	28	84	1,123.92	339.00	13.38	4535.82	
118 44121708-MW-B02	MARKER, whiteboard, blue	piece	9	9	9	27	361.26	9	9	9	27	361.26	9	9	9	27	361.26	9	9	9	27	361.26	108.00	13.38	1445.04	
119 44121708-MW-B03	MARKER, whiteboard, red	piece	1	1	1	3	40.14	1	1	1	3	40.14	1	1	1	3	40.14	1	1	1	3	40.14	12.00	13.38	160.56	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
120 44121708-MP-B01 MARKER, permanent, black, bullet type	piece	64	64	64	192	1,724.16	63	63	63	189	1,697.22	63	63	63	189	1,697.22	63	63	63	189	1,697.22	759.00	8.98	6815.82
121 44121708-MP-B02 MARKER, permanent, blue, bullet type	piece	25	25	25	75	673.50	25	25	25	75	673.50	25	25	25	75	673.50	24	24	24	72	646.56	297.00	8.98	2667.06
122 44121708-MP-B03 MARKER, permanent, red, bullet type	piece	12	12	12	36	323.28	12	12	12	36	323.28	12	12	12	36	323.28	12	12	12	36	323.28	144.00	8.98	1293.12
123 44122104-PC-G01 PAPER CLIP, vinyl/plastic coated, 33mm	box	60	60	60	180	1,396.80	60	60	60	180	1,396.80	59	59	59	177	1,373.52	59	59	59	177	1,373.52	714.00	7.76	5540.64
124 44122104-PC-J02 PAPER CLIP, vinyl/plastic coated, 50mm	box	67	67	67	201	2,769.78	67	67	67	201	2,769.78	67	67	67	201	2,769.78	67	67	67	201	2,769.78	804.00	13.78	11079.12
125 44121706-PE-L01 PENCIL, lead, with eraser	box	19	18	18	55	1,143.45	19	18	18	55	1,143.45	19	18	18	55	1,143.45	19	18	18	55	1,143.45	220.00	20.79	4573.80
126 44122037-RB-P10 RING BINDER, plastic, 32mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	239.79	0.00
127 44122101-RU-B01 RUBBER BAND, No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	100.05	0.00
128 44121905-SP-F01 STAMP PAD, felt	piece	1	0	0	1	34.95	1	0	0	1	34.95	0	0	0	0	0.00	0	0	0	0	0.00	2.00	34.95	69.90
129 44121612-BL-H01 BLADE, for general purpose cutter / utility knife	piece	2	0	0	2	29.64	1	0	0	1	14.82	1	0	0	1	14.82	1	0	0	1	14.82	5.00	14.82	74.10
130 44121612-CU-H01 CUTTER/UTILITY KNIFE, for general purpose	piece	4	4	4	12	401.16	4	4	4	12	401.16	4	4	4	12	401.16	3	3	3	9	300.87	45.00	33.43	1504.35
131 44103202-DS-M01 DATING AND STAMPING MACHINE	piece	2	0	0	2	907.92	1	0	0	1	453.96	1	0	0	1	453.96	1	0	0	1	453.96	5.00	453.96	2269.80
132 44121619-PS-M01 PENCIL SHARPENER, manual, single cutter head	piece	2	0	2	4	810.68	2	0	2	4	810.68	2	0	2	4	810.68	1	0	1	2	405.34	14.00	202.67	2837.38
133 44101602-PU-P01 PUNCHER, paper, heavy duty	piece	5	5	5	15	2,262.00	5	5	4	14	2,111.20	5	5	4	14	2,111.20	5	5	4	14	2,111.20	57.00	150.80	8595.60
134 44121618-SS-S01 SCISSORS, symmetrical	pair	16	15	15	46	1,865.76	16	15	15	46	1,865.76	16	15	15	46	1,865.76	16	15	15	46	1,865.76	184.00	40.56	7463.04
135 44121615-ST-S01 STAPLER, standard type	piece	18	18	18	54	7,581.60	18	18	18	54	7,581.60	17	17	17	51	7,160.40	17	17	17	51	7,160.40	210.00	140.40	29484.00
136 44121615-ST-B01 STAPLER, heavy duty, binder type	unit	2	0	0	2	1,828.44	2	0	0	2	1,828.44	1	0	0	1	914.22	1	0	0	1	914.22	6.00	914.22	5485.32
137 44121613-SR-P01 STAPLE REMOVER, plier type	piece	12	12	12	36	896.40	11	11	11	33	821.70	11	11	11	33	821.70	11	11	11	33	821.70	135.00	24.90	3361.50
138 44121605-TD-T01 TAPE DISPENSER, table top	piece	5	5	5	15	963.00	4	4	4	12	770.40	4	4	4	12	770.40	4	4	4	12	770.40	51.00	64.20	3274.20
139 44101602-PB-M01 BINDING AND PUNCHING MACHINE, 50mm binding capacit	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9534.72	0.00
140 44101807-CA-CD1 CALCULATOR, compact	unit	3	3	3	9	3,121.65	3	3	3	9	3,121.65	3	3	3	9	3,121.65	3	3	2	8	2,774.80	35.00	346.85	12139.75
141 44101714-FX-M01 FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00
142 44101601-PT-M01 PAPER TRIMMER / CUTTING MACHINE, table top	unit	1	0	0	1	9,297.60	0	0	0	0	0.00	1	0	0	1	9,297.60	0	0	0	0	0.00	2.00	9297.60	18595.20
143 44101603-PS-M01 PAPER SHREDDER	unit	1	1	1	3	17,097.60	1	1	1	3	17,097.60	1	1	1	3	17,097.60	1	1	0	2	11,398.40	11.00	5699.20	62691.20
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																								
144 44103109-BR-D05 DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00
145 44103105-BR-B04 INK CART, BROTHER LC67B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00
146 44103105-BR-B05 INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00
147 44103109-BR-D06 Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00
148 44103103-BR-B16 Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00
149 44103103-BR-C03 Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
150 44103103-BR-M03 Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
151 44103103-BR-Y03 Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
152 44103103-SA-B03 TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00
153 44103105-CA-CD4 INK CART, CANON CL-741, Colored	cart	1	0	0	1	989.04	1	0	0	1	989.04	1	0	0	1	989.04	0	0	0	0	0.00	3.00	989.04	2967.12
154 44103105-CA-C02 INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
155 44103105-CA-B04 INK CART, CANON PG-740, Black	cart	1	0	0	1	754.00	1	0	0	1	754.00	1	0	0	1	754.00	0	0	0	0	0.00	3.00	754.00	2262.00
156 44103105-CA-B02 INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
		151	151	151	453	113,068.80	150	150	150	450	112,320.00	150	150	150	450	112,320.00	150	150	150	450	112,320.00					
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	151	151	151	453	113,068.80	150	150	150	450	112,320.00	150	150	150	450	112,320.00	150	150	150	450	112,320.00	1,803.00	249.60	450028.80
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	93	93	93	279	69,638.40	92	92	92	276	68,889.60	92	92	92	276	68,889.60	92	92	92	276	68,889.60	1,107.00	249.60	276307.20
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	93	93	93	279	69,638.40	92	92	92	276	68,889.60	92	92	92	276	68,889.60	92	92	92	276	68,889.60	1,107.00	249.60	276307.20
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	93	93	93	279	69,638.40	93	93	93	279	69,638.40	93	93	93	279	69,638.40	92	92	92	276	68,889.60	1,113.00	249.60	277804.80
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
192	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tn-color	cart	9	8	8	25	10,140.00	9	8	8	25	10,140.00	9	8	8	25	10,140.00	9	8	8	25	10,140.00	100.00	405.60	40560.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	13	13	13	39	15,818.40	13	13	13	39	15,818.40	12	12	12	36	14,601.60	12	12	12	36	14,601.60	150.00	405.60	60840.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	65988.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	3	0	0	3	21,996.00	2	0	0	2	14,664.00	2	0	0	2	14,664.00	2	0	0	2	14,664.00	9.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	2	0	0	2	6,864.00	2	0	0	2	6,864.00	2	0	0	2	6,864.00	2	0	0	2	6,864.00	8.00	3432.00	27456.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00