

Philippine Center for Postharvest Development and Mechanization (PHIMech) Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		Remarks (brief description of Program/Project)
				Ad/Post of IB/PRI	Sub/Open of Bids	Notice of Award		Contract Signing	Total	
A. Supplies and Materials										
100000100001000										
310100100001000	Office Supplies	AS	NP -Agency to Agency/ Shopping	Delegated to the Administrative Division			GoP	2,290,000.00	2,290,000.00	
310100100002000										
310100100003000										
310100100002000	Medical, Dental and Laboratory Supplies	AS	NP-Small Value Proc.	Delegated to the Administrative Division			GoP	2,130,000.00	2,130,000.00	
100000100001000										
310100100001000	Fuel, Oil and Lubricants	AS	NP-Small Value Procurement	Delegated to the Administrative Division			GoP	4,510,000.00	4,510,000.00	To be procured by the Administrative Division as need arises.
310100100002000										
310100100003000										
100000100001000										
310100100001000	ICT Office Supplies	AS	NP-Small Value Procurement	Delegated to the Administrative Division			GoP	5,108,000.00	5,108,000.00	
310100100002000										
310100100003000										
100000100001000										
310100100001000	Agricultural and Marine Supplies	AS	NP-Small Value Procurement	Delegated to the Administrative Division			GoP	338,000.00	338,000.00	
310100100002000										
310100100003000										
100000100001000										
310100100001000	Other Supplies and Material Expenses	AS	NP-Small Value Procurement	Delegated to the Administrative Division			GoP	5,270,000.00	5,270,000.00	Provision of additional supplies and materials of PHIMech expenses
310100100002000										
310100100003000										
B. Utilities										
100000100001000										
310100100001000	Electricity Service	AS	Direct Contracting	Not Applicable			GoP	8,500,000.00	8,500,000.00	PHIMech Central Office power supply
310100100002000										
310100100003000	Water Supply	AS	Direct Contracting	Not Applicable			GoP	220,000.00	220,000.00	PHIMech Central Office water supply
C. Communication										
Telecommunication Service										
100000100001000										
310100100002000	a. Landline	AS	Direct Contracting	Not Applicable			GoP	502,000.00	502,000.00	PHIMech Central Office telephone requirements
310100100003000										
100000100001000										
310100100001000	b. Cellular load allowance	AS	NP-Small Value Procurement	Delegated to the Administrative Division			GoP	733,000.00	733,000.00	Provision of cellular load allowance for PHIMech staff
310100100002000										
310100100003000										
100000100001000										
310100100002000	Postage and Courier Services	AS	NP-Small Value Procurement	Delegated to the Administrative Division			GoP	55,000.00	55,000.00	Provision for courier services for the efficient and effective mailing deliveries in the PHIMech Central Office
310100100003000										
100000100001000										
310100100002000	Internet Subscription Expenses	AD	Direct Contracting	Not Applicable			GoP	3,130,000.00	3,130,000.00	Annual internet subscription for PHIMech Offices
310100100003000										

310100100001000 310100100002000 310100100003000	Cable satellite, telegraph, and radio expenses	AD	Direct Contracting	Not Applicable	GoP	35,000.00	35,000.00	35,000.00	Annual subscription of cable television services for various PHHIMech's Dormitory
D. Advertisement									
100000100001000 310100100001000 310100100002000 310100100003000	Advertising Expenses	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	890,000.00	890,000.00	890,000.00	Advertising requirements of different PHHIMech Offices
E. Subscription									
100000100001000 310100100002000 310100100003000	ICT Software Subscription	AS	NP-Small Value Procurement	Delegated to Administrative Division	GoP	191,000.00	191,000.00	191,000.00	Provision of ICT Software License
100000100001000 310100100002000	Library and other reading materials	AS	NP-Small Value Proc.	Delegated to Administrative Division	GoP	52,000.00	52,000.00	52,000.00	Provision of Library and reading materials
310100100002000	Other Subscription	AS	NP-Small Value Proc.	Delegated to Administrative Division	GoP	330,000.00	330,000.00	330,000.00	Provisions of other subscriptions
F. Repair and Maintenance									
100000100001000 310100100002000	Buildings	AS	NP-Small Value Procurement	Delegated to Administrative Division	GoP	550,000.00	550,000.00	550,000.00	Repair and maintenance of PHHIMech's Building
100000100001000 310100100002000 310100100003000	Motor Vehicles	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	2,878,000.00	2,878,000.00	2,878,000.00	Repair and maintenance of PHHIMech's motor vehicles
310100100002000	Other structures	AS	NP-Small Value Procurement	Delegated to Administrative Division	GoP	5,000.00	5,000.00	5,000.00	Repair and maintenance of PHHIMech's other structures
100000100001000 310100100002000 310100100003000	Other Machinery and Equipment	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	170,000.00	170,000.00	170,000.00	Repair and maintenance of PHHIMech's machinery equipment
100000100001000 310100100002000 310100100003000	Furniture and Fixtures	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	100,000.00	100,000.00	100,000.00	Repair and maintenance of other structures
100000100001000 310100100002000 310100100003000	Information and Communication Technology Equipment	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	456,000.00	456,000.00	456,000.00	Repair and maintenance of Information and Communication Technology Equipment
100000100001000 310100100002000 310100100003000	Office Equipment	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	330,000.00	330,000.00	330,000.00	Repair and maintenance of PHHIMech's Office Equipment
100000100001000 310100100002000 310100100003000	Agricultural and Forestry Equipment	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	130,000.00	130,000.00	130,000.00	Repair and maintenance of PHHIMech's Agricultural and Forestry Equipment
100000100001000 310100100003000	Technical and Scientific Equipment	AS	NP-Small Value Proc.	Delegated to the Administrative Division	GoP	1,300,000.00	1,300,000.00	1,300,000.00	Repair and maintenance of PHHIMech's Technical & Scientific Equipment
100000100001000 310100100002000 310100100003000	Other PPE	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	180,000.00	180,000.00	180,000.00	Repair and maintenance of PHHIMech's other Property, Plant and Equipment

G. Repair and Maintenance (Semi-Expendable)									
Code	Description	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	15,000.00	15,000.00	15,000.00	Repair and maintenance of PHHMech's Semi-Expendable Office Equipment
100000100001000	Office Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	15,000.00	15,000.00	15,000.00	Repair and maintenance of PHHMech's Semi-Expendable Office Equipment
310100100002000	Information and Communication Technology Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	85,000.00	85,000.00	85,000.00	Repair and maintenance of Semi-Expendable Information and Communication Technology Equipment
100000100001000	Printing Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	5,000.00	5,000.00	5,000.00	Repair and maintenance of Semi-Expendable Printing Equipment
310100100002000	Technical and Scientific Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	50,000.00	50,000.00	50,000.00	Repair and maintenance of PHHMech's Semi-Expendable Technical & Scientific Equipment
310100100003000	Furniture and Fixtures	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	5,000.00	5,000.00	5,000.00	Repair and maintenance of PHHMech's Semi-Expendable Furniture and Fixtures
H. Semi-Expendable Machinery and Equipment/Furniture and Fixtures									
100000100001000	Office Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	765,000.00	765,000.00	765,000.00	Provision of additional office equipment and replacement of old office equipment.
310100100001000	ICT Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	410,000.00	410,000.00	410,000.00	Provision of additional/replacement of ICT Equipment
310100100002000	Agricultural and Forestry Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	105,000.00	105,000.00	105,000.00	Repair and maintenance of PHHMech's Agricultural Equipment
310100100003000	Communication Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	70,000.00	70,000.00	70,000.00	Provision of repair/maintenance of Communication Equipment
100000100001000	Disaster Response and Rescue Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	205,000.00	205,000.00	205,000.00	Provision of additional and maintenance of Disaster Response and Rescue Equipment
310100100002000	Technical and Scientific Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	310,000.00	310,000.00	310,000.00	Provision of additional and replacement of Technical and Scientific Equipment
100000100001000	Other Machinery and Equipment	AS	NP- Small Value Procurement	Delegated to the Administrative Division	GoP	330,000.00	330,000.00	330,000.00	Provision for additional and repair of other Machinery Equipment
310100100002000		AS	NP- Small Value Procurement		GoP				
310100100003000		AS	NP- Small Value Procurement		GoP				

M. Awards/Rewards and Prizes						
1000001000010000	Awards/Rewards and Prizes	AS	NP-Small Value Procurement/ Shopping	Delegated to the Administrative Division	GoP	550,000.00
3101001000020000						550,000.00
N. Printing and Publication						
1000001000010000	Printing and Publication	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	2,565,000.00
3101001000020000						2,565,000.00
3101001000030000						
O. Extraordinary and Miscellaneous						
1000001000010000	Extraordinary and Miscellaneous Expenses	AS	Not Applicable	Delegated to the Administrative Division	GoP	136,000.00
P. Rents						
1000001000010000	Motor Vehicle Rental	AS	NP-Small Value/ Competitive Bidding	Delegated to the Administrative Division	GoP	3,286,000.00
3101001000020000						3,286,000.00
3101001000030000						
1000001000010000	Equipment Rental	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	130,000.00
3101001000020000						130,000.00
3101001000030000						
1000001000010000	Building and Structure Rental	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	110,000.00
3101001000020000						110,000.00
3101001000030000						
1000001000010000	Land Rental	AS	NP-Agency to Agency	Delegated to Administrative Division	GoP	120,000.00
3101001000020000						120,000.00
3101001000030000						
Q. REPRESENTATION						
1000001000010000	Representation Expenses	AS	Not Applicable	Delegated to the Administrative Division	GoP	1,574,000.00
3101001000020000						1,574,000.00
3101001000030000						
R. TRANSPORTATION						
1000001000010000	Transportation and Delivery Expenses	AS	Not Applicable	Delegated to the Administrative Division	GoP	145,000.00
3101001000020000						145,000.00
3101001000030000						
S. CONTRIBUTIONS						
1000001000010000	Membership dues and Contributions to Organizations	AS	Not Applicable	Delegated to the Administrative Division	GoP	120,000.00
T. OTHER						
1000001000010000	Printing and Publication of various PHIMech's promotional materials					2,565,000.00
3101001000020000						2,565,000.00
3101001000030000						
1000001000010000	Provision of rewards and prizes during Anniversary, Trainings and other PHIMech activities					550,000.00
3101001000020000						550,000.00
3101001000030000						
1000001000010000	Confidential, Intelligence, Extraordinary Discretionary fund					136,000.00
3101001000020000						136,000.00
3101001000030000						
1000001000010000	Provision of vehicle rental services if there is no available vehicle that could be dispatched					3,286,000.00
3101001000020000						3,286,000.00
3101001000030000						
1000001000010000	Provision of equipment rental services that is needed in efficient project implementations					130,000.00
3101001000020000						130,000.00
3101001000030000						
1000001000010000	Rent of buildings and structure during project implementation					110,000.00
3101001000020000						110,000.00
3101001000030000						
1000001000010000	Annual leasehold of PHIMech land to CLSU					120,000.00
3101001000020000						120,000.00
3101001000030000						
1000001000010000	Provision of other representation expenses					1,574,000.00
3101001000020000						1,574,000.00
3101001000030000						
1000001000010000	Provision of transportation that is needed in efficient project implementations					145,000.00
3101001000020000						145,000.00
3101001000030000						
1000001000010000	Provision of PHIMech membership dues and contributions to organizations					120,000.00
3101001000020000						120,000.00
3101001000030000						

T. TRAVEL EXPENSES										
1000001000010000										Provision of plane fare for PHIMech staff local travel
3101001000010000	Local Expenses	AS	Not Applicable	Delegated to the Administrative Division	GoP	52,487,000.00	52,487,000.00	52,487,000.00		
3101001000020000										
3101001000030000	Foreign Expenses	AS	Not Applicable	Delegated to the Administrative Division	GoP	1,000,000.00	1,000,000.00	1,000,000.00		Provision of plane fare for PHIMech staff foreign travel
1000001000010000										
3101001000020000										
3101001000030000										
U. CAPITAL OUTLAY										
1000001000010000										
3100000000010000	Buildings	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	500,000.00	500,000.00	500,000.00		Office expansion with electrical and LAN fixtures for the FMFOD for the effective implementation of responsibilities of the Rice Mechanization Program.
3101000000000000										
3101001000020000	Information and Communication Technology Equipment	AS	Competitive Bidding	Delegated to the Administrative Division	GoP	3,515,000.00	3,515,000.00	3,515,000.00		Provision of ICT Equipment for PHIMech
1000001000010000										
3100000000010000	Printing Equipment	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	650,000.00	650,000.00	650,000.00		Provision of Printing Equipment for PHIMech
3101000000000000										
3101001000020000	ICT Software	AS	NP - Agency to Agency	Delegated to the Administrative Division	GoP	2,850,000.00	2,850,000.00	2,850,000.00		Provision of ICT Software for PHIMech
1000001000010000										
3100000000010000	Furniture and Fixtures	AS	NP-Small Value Procurement	Delegated to the Administrative Division	GoP	714,000.00	714,000.00	714,000.00		Provision of Furniture and Fixtures for PHIMech
3101000000000000										
3101001000020000										

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