

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. (02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: Phil. Center for Postharvest Dev't & Mechanization
 Region: III-Pampanga
 Address: CLSU Compound Science City of Muñoz Nueva Ecija

Agency Account Code: Q027
 Organization Type: _____

Contact Person: CORNELIA M. VILLANUEVA
 Position: SUPERVISING ADMIN OFFICER
 E-mail: philmech_bac@yahoo.com.ph
 Telephone/Mobile Nos: (044) 4560287

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides or Pest Repellents																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	2	2	1	5	696.80	2	2	2	6	836.16	2	2	2	6	836.16	2	1	1	4	557.44	21.00	139.36	2,926.56
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	50	25	50	125	5,499.00	75	50	25	150	6,598.80	90	50	50	190	8,358.48	75	50	50	175	7,698.60	640.00	43.99	28,154.88
Color Compounds and Dispersions																										
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	1	1	1	3	73.88	1	1	1	3	73.88	1	1	1	3	73.88	1	2	2	5	123.14	14.00	24.63	344.78
Films																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00					0	0.00								0	0.00	0.00	737.24	0.00
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box	1	1		3	625.56	0	0	1	1	208.52	1	1	0	2	417.04	1	1	0	2	417.04	8.00	208.52	1,668.16
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	1	1	1	3	625.56	0	0	1	1	208.52	0	0	1	1	208.52	0	0	0	0	0.00	5.00	208.52	1,042.60
Paper Materials and Products																										

7	1411535-CA-A01	CARTOLINA, assorted colors	pack	1	1	1	3	218.34	0	1	1	2	145.56	0	1	1	2	145.56	0	1	1	2	145.56	9.00	72.78	655.01
8	1411506-CF-LH	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	682.24	0.00
9	1411506-CF-L2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00
10	1411506-CF-L2	CONTINUOUS FORM, 2 PLY, 280mm x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
11	1411506-CF-L1	CONTINUOUS FORM, 2 PLY, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	765.44	0.00
12	1411506-CF-L3	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	596.80	0.00
13	1411506-CF-L2	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,034.80	0.00
14	1411609-LL-C01	LOOSELEAF COVER, made of Chibboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	670.70	0.00
15	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	5	5	5	15	483.29	5	5	5	15	483.29	5	5	5	15	483.29	60.00			0.00	0.00	32.22	1,933.15	
16	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	10	10	10	30	1,681.68	10	10	10	30	1,681.68	10	10	10	30	1,681.68	100.00				0.00	56.06	5,605.60	
17	1411514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	10	10	10	30	1,244.88	10	10	10	30	1,244.88	10	10	10	30	1,244.88	120.00				0.00	41.50	4,979.52	
18	1411514-NB-S01	NOTEBOOK, STENOGRAPHIC, spiral, 40 leaves	piece	50	50	50	150	1,806.48	25	25	25	75	903.24	50	50	25	125	1,505.40	425.00				0.00	12.04	5,118.36	
19	1411507-PP-P01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	100	100	100	300	39,271.36	150	100	150	400	52,948.48	100	175	100	375	49,639.20	1,450.00				0.00	132.37	191,938.24	
20	1411507-PP-P02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	120	150	150	420	64,995.84	150	150	150	450	69,638.40	100	150	125	375	58,032.00	1,595.00				0.00	154.75	246,820.44	
21	1411507-PP-P01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	150	150	150	450	51,531.48	150	150	150	450	51,531.48	100	150	150	400	45,805.76	1,700.00				0.00	114.51	194,674.48	
22	1411507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	100	100	100	300	38,993.76	125	100	100	325	42,243.24	100	100	100	300	38,993.76	1,325.00				0.00	129.98	172,221.44	
23	1411511-PP-P01	PAPER, PAD, ruled, size: 216mm x 330mm (4.2mm)	pad	1	1	1	3	52.04	1	1	2	4	69.39	2	0	1	3	52.04	13.00				0.00	17.35	225.51	
24	1411503-PA-P01	PAPER, PARCHEMENT, size: 210 x 297mm, multi-purpose	ream				0	0.00				0	0.00				0	0.00					0.00	96.20	0.00	
25	1411818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm x 300mm	roll				0	0.00				0	0.00				0	0.00					0.00	48.78	0.00	
26	1411511-RE-P01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	5	5	10	20	1,414.40	10	10	10	30	2,121.60	5	5	10	20	1,414.40	85.00				0.00	70.72	6,011.20	
27	1411511-RE-P02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	10	10	10	30	3,057.60	10	10	10	30	3,057.60	5	10	5	20	2,098.40	110.00				0.00	101.92	11,211.20	
28	1411704-TT-P01	TOLLETTISSUE PAPER 2-ply sheets, 150 pulls	pack	25	25	25	75	4,906.20	20	25	25	70	4,579.12	25	25	20	70	4,579.12	290.00				0.00	65.42	18,970.64	

Batteries and Cells and Accessories

29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	20	25	25	70	1,381.02	20	20	20	60	1,183.73	25	20	20	65	1,282.37	20	20	20	60	1,183.73	255.00	19.73	5,030.84	
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	20	20	20	60	1,170.00	15	20	15	50	975.00	20	20	20	60	1,170.00	225.00				0.00	19.50	4,387.50		
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	10	10	10	30	2,652.00	5	5	5	15	1,326.00	10	10	10	30	2,652.00	100.00				0.00	88.40	8,840.00		

Manufacturing Components and Supplies

32	3120610-GU-J01	GLUE, all purpose, gross weight: 200 grams min	jar	2	2	2	6	286.92	5	5	5	15	717.29	2	2	2	6	286.92	3	3	2	8	382.55	35.00	47.82	1,673.57	
33	31151804-SW-H01 (23/13)	STAPLE WIRE, for heavy duty staplers, (23/13)	box	1	0	1	2	41.35	1	0	1	2	41.35	1	0	1	2	41.35	8.00				0.00	20.68	165.40		
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box				0	0.00				0	0.00				0	0.00					0.00	20.05	0.00		
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	10	0	10	20	364.00	15	10	10	35	637.00	0	10	5	15	273.00	85.00				0.00	18.20	1,547.00		
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (1mm)	roll	20	10	15	45	2,480.40	10	10	30	50	2,756.00	25	10	10	45	2,480.40	205.00				0.00	55.12	11,299.60		
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (1mm)	roll	20	10	10	40	4,264.00	20	15	15	50	5,330.00	25	20	20	65	6,929.00	215.00				0.00	106.60	22,919.00		

38	3120157-TA-101	TAPE, PACKAGING, width: 48mm (41mm)	roll	30	25	35	90	1,638.00	20	25	25	70	1,274.00	25	35	35	95	1,120.00	20	35	35	90	1,638.00	345.00	18.20	6,270.00
39	3120152-TA-101	TAPE, TRANSPARENT, width: 24mm (21mm)	roll	15	10	20	45	409.50	15	10	20	45	409.50	15	10	20	45	409.50	15	10	25	50	455.00	185.00	9.10	1,683.50
40	3120152-TA-102	TAPE, TRANSPARENT, width: 48mm (41mm)	roll	20	15	25	60	1,092.00	20	15	25	60	1,092.00	15	20	25	60	1,092.00	15	20	25	60	1,092.00	240.00	18.20	4,368.00
41	3119107-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	50.96	0.00

Heating and Ventilation and Air Circulation

42	4001604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	974.48	0.00
43	4001604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,192.88	0.00
44	4001604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,006.39	0.00
45	4001604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	669.66	0.00

Lighting and Fixtures and Accessories

46	3901605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.56	0.00
47	3901638-LB-L01	Light Bulb, LED, 7 watts, 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.49	0.00

Measuring and Observing and Testing Equipment

48	4111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	15.48	0.00
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Cleaning Equipment and Supplies

49	4731812-AE-A01	AIR FRESHENER, aerosol, 280ml/15oz min	can	12	5	12	29	2,495.74	20	5	10	35	3,012.10	25	10	5	40	25.00	25	5	10	40	3,442.40	144.00	86.06	12,391.64
50	4731604-BR-S01	BROOM, soft (rambo)	piece	5	10	4	19	2,470.00	5	5	15	15	1,950.00	2	5	5	12	1,560.00	2	5	5	12	1,560.00	58.00	130.00	7,540.00
51	4731604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	2	2	2	6	183.46	2	2	6	6	183.46	3	3	3	9	275.18	3	3	3	9	275.18	30.00	30.58	911.28
52	4731832-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml/30oz can	bottle	5	4	6	15	624.00	5	5	15	15	624.00	5	5	5	15	624.00	5	5	5	15	624.00	60.00	41.60	2,496.00
53	4731804-CL-P01	CLEANSER, SCOURING POWDER, 350g min/can	can	1	1	1	3	71.76				0	0.00	1	1	1	3	71.76				0	0.00	6.00	23.92	143.52
54	4731811-DE-B02	DETERGENT BAR, 140 grams as packed	bar	15	20	15	50	400.40	20	5	25	50	400.40	10	10	5	25	200.20	10	10	10	30	240.24	155.00	8.01	1,241.24
55	4731811-DE-B02	DETERGENT POWDER, all purpose, 1kg	pack	15	20	15	50	1,871.48	25	25	75	75	2,807.22	10	10	25	45	1,684.33	25	25	25	75	2,807.22	245.00	37.43	9,170.25
56	4731803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	3	2	2	7	860.86	3	2	7	7	860.86	5	5	2	12	1,475.76	2	3	3	8	983.84	34.00	122.98	4,181.32
57	4731604-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	10	10	10	30	745.06	5	5	15	15	372.53	10	10	10	30	745.06	5	5	5	15	372.53	90.00	24.84	2,235.17
58	4731802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	269.36	0.00
59	4731830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	1	0	0	1	87.36	1	0	0	1	87.36	1	0	0	1	87.36	1	0	0	1	87.36	4.00	87.36	349.44
60	4731804-MR-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,911.00	0.00
61	4731615-MP-P02	MOPHANDLE, heavy duty, aluminum, screw type	piece	2	2	2	6	873.60	2	2	4	4	582.40	0	0	0	0	0.00	2	2	2	6	873.60	16.00	145.60	2,329.60
62	4731615-MP-B01	MOPHEAD, made of rayon, weight: 400 grams min	piece	1	1	1	3	330.72	1	1	1	3	330.72	1	1	0	2	220.48	1	1	1	3	330.72	11.00	110.24	1,212.64
63	4731910-HG-C01	RACS, all cotton, 32 pieces per kilogram min	bundle	1	1	1	3	149.07	3	3	9	9	447.22	1	1	1	3	149.07	3	3	3	9	447.22	24.00	49.69	1,192.59
64	4731602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	1	1	1	3	308.88	1	1	1	3	308.88	1	0	0	1	102.96	1	0	0	1	102.96	8.00	102.96	833.68
65	4731701-TB-P02	TRASHBAG, plastic, transparent	roll	5	5	5	15	2,098.20	5	5	15	15	2,098.20	5	5	5	15	2,098.20	5	5	5	15	2,098.20	60.00	139.88	8,392.80
66	4731702-WB-P01	WASTEBASKET, non-rigid plastic	piece	2	0	2	4	94.35	2	0	0	2	47.17	1	0	0	1	23.59	0	0	0	0	0.00	7.00	23.59	165.11

98	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	1	0	0	1	70.61	1	0	0	1	70.61	1	0	0	1	70.61	1	0	0	1	70.61	4.00	70.61	282.42	
99	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set			0		0.00				0	0.00				0	0.00				0	0.00	0.00	12.48	0.00	
#	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set			0		0.00				0	0.00				0	0.00				0	0.00	0.00	16.64	0.00	
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	2	2	2	6	1,519.75	2	2	2	6	1,519.75	2	2	3	7	1,773.04	2	2	3	7	1,773.04	26.00	253.29	6,585.59	
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	2	2	2	6	1,747.20	2	2	2	6	1,747.20	2	2	2	6	1,747.20	2	2	3	7	2,038.40	25.00	291.20	7,280.00	
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	1	0	0	1	171.08	1	0	0	1	171.08	1	0	0	1	171.08	1	0	0	1	171.08	4.00	171.08	684.32	
#	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	1	0	0	1	213.72	1	0	0	1	213.72	0	0	0	0	0.00	0	0	0	0	0.00	2.00	213.72	427.44	
#	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	20	10	10	40	29,868.80	20	10	25	55	41,069.60	25	10	10	45	33,602.40	25	10	10	45	33,602.40	185.00	746.72	138,143.20	
#	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	10	10	25	45	9,781.20	10	25	25	60	13,041.60	10	25	25	60	13,041.60	10	25	25	60	13,041.60	225.00	217.36	48,906.00	
107	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	10	15	15	40	11,185.41	10	25	15	50	13,981.76	25	10	15	50	13,981.76	15	10	15	40	11,185.41	180.00	279.64	50,334.34	
#	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	1	0	2	3	155.63	1	0	0	1	51.88	2	0	0	2	103.75	2	1	0	3	155.63	9.00	51.88	466.88	
#	4411515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	20	20	20	60	2,496.00	20	25	25	70	2,912.00	25	30	25	80	3,328.00	30	20	10	60	2,496.00	270.00	41.60	11,231.00	
110	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	30	25	25	80	2,978.56	10	10	10	30	1,116.96	25	30	30	85	3,164.72	10	10	10	30	1,116.96	225.00	37.23	8,377.20	
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	20	20	20	60	618.38	10	25	25	60	618.38	25	20	20	65	669.92	20	25	25	70	721.45	255.00	10.31	2,628.13	
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	30	50	25	105	1,082.17	50	50	25	125	1,288.30	25	50	10	85	876.04	25	25	60	110	1,133.70	425.00	10.31	4,380.22	
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	10	10	10	30	309.19	10	10	25	45	463.79	10	25	10	45	463.79	25	10	25	60	618.38	180.00	10.31	1,855.15	
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	50	100	50	200	1,930.24	50	60	50	160	1,544.19	50	50	60	160	1,544.19	75	60	50	185	1,785.47	705.00	9.65	6,804.10	
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	50	50	60	160	1,544.19	50	60	60	170	1,640.70	75	75	50	200	1,930.24	50	50	50	150	1,447.68	680.00	9.65	6,562.82	
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	25	50	50	125	1,206.40	50	50	50	150	1,447.68	50	25	50	125	1,206.40	25	50	25	100	965.12	500.00	9.65	4,825.60	
117	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	10	25	20	55	328.90	20	25	25	70	418.60	25	25	25	75	448.50	25	25	50	100	598.00	300.00	5.98	1,794.00	
118	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	10	25	25	60	764.40	10	25	25	60	764.40	50	25	20	95	1,210.30	75	25	20	120	1,528.80	335.00	12.74	4,267.90	
119	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	30	30	30	90	1,871.06	30	25	50	105	2,182.91	25	25	50	100	2,078.96	25	35	25	85	1,767.12	380.00	20.79	7,900.05	
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	1	1	0	2	403.27	1	2	0	3	604.91	1	0	2	3	604.91	1	1	1	3	604.91	11.00	201.64	2,217.99	
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	0	0	1	1	96.72	0	2	2	4	386.88	0	2	2	4	386.88	2	2	0	4	386.88	13.00	96.72	1,257.36	
122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	1	0	0	1	27.66	2	0	0	2	55.33	2	1	0	3	82.99	1	0	0	1	27.66	7.00	27.66	193.65	
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	5	5	5	15	176.59	5	5	5	15	176.59	5	10	5	20	235.46	5	10	10	25	294.32	75.00	11.77	882.96	
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	5	5	5	15	411.06	5	25	25	55	1,507.22	5	15	5	25	685.10	15	10	5	30	822.12	125.00	27.40	3,425.50	
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	2	0	0	2	956.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	478.38	956.76	
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	0	0	1	187.20	5	0	0	5	936.00	5	10	0	15	2,808.00	0	0	0	0	0.00	21.00	187.20	3,931.20	
127	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	5	0	0	5	659.78	5	0	0	5	659.78	2	0	0	2	263.91	0	0	0	0	0.00	12.00	131.96	1,583.46	
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	10	10	15	35	546.00	10	10	15	35	546.00	10	10	25	45	702.00	10	15	25	50	780.00	165.00	15.60	2,574.00	
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	1	0	0	1	82.16	2	0	0	2	164.32	2	0	0	2	164.32	2	0	0	2	164.32	7.00	82.16	575.12	
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	1	0	0	1	878.80					0	0.00				0	0.00				0	0.00	1.00	878.80	878.80

##	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart							0	0.00					0	0.00			0	0.00	0.00	453.62	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart							0	0.00					0	0.00			0	0.00	0.00	453.62	0.00
##	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart							0	0.00					0	0.00			0	0.00	0.00	741.28	0.00
##	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart							0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
##	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart							0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
201	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart							0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
##	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart							0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
##	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart							0	0.00					0	0.00			0	0.00	0.00	76.75	0.00
##	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart							0	0.00					0	0.00			0	0.00	0.00	724.88	0.00
##	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart							0	0.00					0	0.00			0	0.00	0.00	75.92	0.00
##	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart							0	0.00					0	0.00			0	0.00	0.00	2,556.32	0.00
##	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart							0	0.00					0	0.00			0	0.00	0.00	1,820.00	0.00
##	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart							0	0.00					0	0.00			0	0.00	0.00	2,615.60	0.00
##	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart							0	0.00					0	0.00			0	0.00	0.00	2,941.95	0.00
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart							0	0.00					0	0.00			0	0.00	0.00	4,288.54	0.00
211	44103103-HP-B12	TONER CART, HP CB435A, Black	cart							0	0.00					0	0.00			0	0.00	0.00	2,857.92	0.00
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart							0	0.00					0	0.00			0	0.00	0.00	3,312.40	0.00
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart							0	0.00					0	0.00			0	0.00	0.00	6,791.20	0.00
214	44103103-HP-B21	TONER CART, HP CE278A, Black	cart							0	0.00					0	0.00			0	0.00	0.00	3,179.28	0.00
215	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart							0	0.00					0	0.00			0	0.00	0.00	2,953.60	0.00
216	44103103-HP-B23	TONER CART, HP CE310A, Black	cart							0	0.00					0	0.00			0	0.00	0.00	2,386.80	0.00
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart							0	0.00					0	0.00			0	0.00	0.00	2,490.80	0.00
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart							0	0.00					0	0.00			0	0.00	0.00	2,490.80	0.00
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart							0	0.00					0	0.00			0	0.00	0.00	2,490.80	0.00
##	44103103-HP-B24	TONER CART, HP CE320A, Black	cart							0	0.00					0	0.00			0	0.00	0.00	2,854.80	0.00
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart							0	0.00					0	0.00			0	0.00	0.00	3,010.80	0.00
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart							0	0.00					0	0.00			0	0.00	0.00	3,010.80	0.00
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart							0	0.00					0	0.00			0	0.00	0.00	3,010.80	0.00
##	44103103-HP-B25	TONER CART, HP CE390A, Black	cart							0	0.00					0	0.00			0	0.00	0.00	7,690.80	0.00
##	44103103-HP-B26	TONER CART, HP CE400A, Black	cart							0	0.00					0	0.00			0	0.00	0.00	6,754.80	0.00
##	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart							0	0.00					0	0.00			0	0.00	0.00	9,978.80	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart							0	0.00					0	0.00			0	0.00	0.00	9,978.80	0.00
##	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart							0	0.00					0	0.00			0	0.00	0.00	9,978.80	0.00