Freedom of Information
PHILIPPINES
www.foi.gov.ph

Freedom of Information Program

Agency: **Philippine Center for Postharvest Development and Mechanization (PHilMech)**
Address: **CLSU Compound, Science City of Muñoz, Nueva Ecija**
FOI Receiving Officers: **Merly T. Medina | Maricar F. Atayde**
Contact Number: **09328696837 Sun (Call Only) | 09178004526 Globe(Call Only)**
Email address: **od@philmech.gov.ph**

MODE OF REQUEST

Electronic Request

STEP 1
Go to **www.foi.gov.ph** to your browser's home address.

STEP 2
Click the **Sign Up** button and provide all the required fields. **Attach valid ID to create an account.**

STEP 3
Once logged-in, you will be directed to your **Dashboard**. The Dashboard contains all the FOI requests of the account owner .

STEP 4
Click the **Make a Request** button then select the name of the agency you wish to ask.

STEP 5
You will now be directed to the Make a Request Page. Accomplish all fields then click **Send My Request.**

STEP 6
The agency will evaluate your request and will notify you within **15 working days**.

STEP 7
The agency will prepare the information for release, based on your desired format, will be sent to you depending on the receipt of preference.

Standard Request

FOI Appeals

If you are not satisfied with the response to your FOI request, you may ask to carry out an internal review of the response by writing to **Dr. Dionisio G. Alvindia** at **od@philmech.gov.ph.** Your review request should explain why you are dissatisfied with the response, and should be made within **15 calendar days** from the date when you received this letter. We will complete the review and tell you the result within 30 working days from the date when we receive your appeal.

Be **informed**. Be **engaged**. Know your government better.