

## PHILIPPINE CENTER FOR POSTHARVEST DEVELOPMENT AND MECHANIZATION (PHIMech) - Indicative Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement and/Posting of IBREI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. SUPPLIES AND MATERIALS</b>													
100000100001000 310100000000000 310100100001000 310100100002000 310100100003000	Procurement of Various Office Supplies	Various End- User	NO	NP-53.5 Agency-to- Agency		Quarterly		GOP	4,100,000.00	4,100,000.00		Provision of various office supplies for PHIMech offices	
310200100002000	Procurement of Various Office Supplies	Various End- User	NO	NP-53.5 Agency-to- Agency		Quarterly		Special Purpose Fund	2,670,106.80	2,670,106.80		Provision of office supplies for training use	
100000100001000 310100000000000 310100100002000 310100100003000	Procurement of Various Medical, Dental and Laboratory Supplies	Various End- User	NO	NP-53.9 - Small Value Procurement		Quarterly		GOP	3,400,000.00	3,400,000.00		Provision of medical, dental and laboratory for PHIMech offices	
310200100002000	Procurement of Various Medical and Laboratory Supplies	Various End- User	NO	NP-53.9 - Small Value Procurement		Quarterly		Special Purpose Fund	20,000.00	20,000.00		Provision of medical and laboratory for PHIMech offices	
100000100001000 310100000000000 310100100001000 310100100002000 310100100003000	Procurement of Fuel, Oil and Lubricants	Various End- User	NO	NP-53.9 - Small Value Procurement		As Needed		GOP	14,700,000.00	14,700,000.00		Provision of Fuel, Oil and Lubricants for PHIMech vehicles	
310200100002000	Procurement of Fuel, Oil and Lubricants	Various End- User	NO	NP-53.9 - Small Value Procurement		As Needed		Special Purpose Fund	1,011,000.00	1,011,000.00		Provision of Fuel, Oil and Lubricants for PHIMech vehicles	
100000100001000 310100000000000 310100100001000 310100100002000 310100100003000	Procurement of Various ICT Office Supplies	Various End- User	NO	NP-53.9 - Small Value Procurement		Quarterly		GOP	3,750,000.00	3,750,000.00		Provision of various ICT office supplies for PHIMech offices	
310100100002000 310100100003000	Procurement of Various Agricultural and Marine Supplies	Various End- User	NO	NP-53.9 - Small Value Procurement		Quarterly		GOP	1,200,000.00	1,200,000.00		Provision of agricultural and marine supplies for PHIMech	
100000100001000 310100000000000 310100100001000 310100100002000 310100100003000	Procurement of Other Supplies and Materials	Various End- User	NO	NP-53.9 - Small Value Procurement		Quarterly		GOP	3,950,000.00	3,950,000.00		Provision of additional supplies and materials of PHIMech expenses	

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<b>B. UTILITIES</b>													
100000100001000	Electricity Service	Various End-User	NO	Direct Contracting	Not Applicable			GoP	6,500,000.00	6,500,000.00			PHIMech Central Office power supply
310100000000000													
3101001000002000													
3101001000003000													
100000100001000	Water Supply	Various End-User	NO	Direct Contracting	Not Applicable			GoP	300,000.00	300,000.00			PHIMech Central Office water supply
3101001000002000													
3101001000003000													
<b>C. COMMUNICATION</b>													
Telecommunication Service													
100000100001000	a. Landline	Various End-User	NO	Direct Contracting	Monthly			GoP	1,200,000.00	1,200,000.00			PHIMech Central Office telephone requirements
310100000000000													
3101001000001000													
3101001000002000	b. Mobile Load Allowance	Various End-User	NO	NP-53.9 - Small Value Procurement	Monthly			GoP	1,200,000.00	1,200,000.00			Provision of communication allowance for PHIMech staff
100000100001000													
310100000000000													
3101001000001000	c. Mobile Load Allowance	Various End-User	NO	NP-53.9 - Small Value Procurement	Monthly			Special Purpose Fund	21,600.00	21,600.00			Provision of communication allowance for project/training purposes
3101001000002000													
3101001000003000													
100000100001000	Postage and Courier Services	Various End-User	NO	NP-53.9 - Small Value Procurement	Quarterly			GoP	470,000.00	470,000.00			Provision for courier services for the efficient and effective mailing deliveries in the PHIMech Central Office
3101001000001000													
3101001000002000													
3101001000003000													
310200100002000	Postage and Courier Services	ESETS	NO	NP-53.9 - Small Value Procurement	As Needed			Special Purpose Fund	2,050,000.00	2,050,000.00			Provision of postage and courier services
100000100001000													
3101001000001000													
3101001000002000	Internet Subscription Expenses	Admin.	NO	Direct Contracting	As Needed			GoP	5,200,000.00	5,200,000.00			Annual internet subscription for PHIMech Offices
3101001000003000													
310100100003000													

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					Advertisement/ Posting of IBREI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100002000	Cable, Satellite, Telegraph and Radio Expenses	Admin.	NO	Direct Contracting		Monthly			GOP	100,000.00	100,000.00		Annual subscription of cable television services for various PHILMECH's Dormitory
<b>D. ADVERTISEMENT</b>													
310100100002000	Advertising Expenses	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	900,000.00	900,000.00		Advertising requirements of different PHILMECH Offices
<b>E. SUBSCRIPTION</b>													
100000100001000 310100100002000	ICT Software Subscription	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	4,500,000.00	4,500,000.00		Provision of ICT Software License
310100100002000	Library and Other Reading Materials Subscription	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	300,000.00	300,000.00		Provision of Library and reading materials
310100100002000	Other Subscription	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	250,000.00	250,000.00		Provisions of other subscriptions
<b>F. REPAIR AND MAINTENANCE</b>													
100000100001000 310100100002000	Repair and Maintenance of Buildings	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	700,000.00	700,000.00		Repair and maintenance of PHILMECH's Building
100000100001000 310100100001000	Repair and Maintenance of Office Equipment	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	750,000.00	750,000.00		Repair and maintenance of PHILMECH's Office Equipment
100000100001000 310100100001000	Repair and Maintenance of Information and Communication Technology Equipment	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	150,000.00	150,000.00		Repair and maintenance of Information and Communication Technology Equipment
310100100003000 310100100003000	Repair and Maintenance of Technical and Scientific Equipment	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	1,000,000.00	1,000,000.00		Repair and maintenance of PHILMECH's Technical & Scientific Equipment
100000100001000	Repair and Maintenance of Other Machinery and Equipment	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	600,000.00	600,000.00		Repair and maintenance of PHILMECH's other machinery and equipment
100000100001000 310100100002000	Repair and Maintenance of Motor Vehicles	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed			GOP	3,300,000.00	3,300,000.00		Repair and maintenance of PHILMECH's motor vehicles

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					Advertisement and/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 3101001000001000	Repair and Maintenance of Furniture and Fixtures	Various End- User	NO	NP-53.9 - Small Value Procurement	As Needed				GOP	150,000.00	150,000.00		Repair and maintenance of PhilMech's Semi- Expendable Furniture and Fixtures
<b>G. SEMI-EXPENDABLE MACHINERY AND EQUIPMENT/FURNITURE AND FIXTURES</b>													
1000001000001000 3101001000001000 3101001000002000 3101001000003000	Office Equipment	Various End- User	NO	NP-53.9 - Small Value Procurement	Quarterly				GOP	1,750,000.00	1,750,000.00		Provision of additional office equipment and replacement of old office equipment.
1000001000001000 3101001000002000 3101001000003000	Information and Communication Technology Equipment	Various End- User	NO	NP-53.9 - Small Value Procurement	Quarterly				GOP	2,200,000.00	2,200,000.00		Provision of additional /replacement of Information and Communication Technology Equipment
3101001000002000	Agricultural and Forestry Equipment	Various End- User	NO	NP-53.9 - Small Value Procurement	Quarterly				GOP	120,000.00	120,000.00		Provision of additional /replacement of Agricultural and Forestry Equipment
1000001000001000	Disaster Response and Rescue Equipment	Various End- User	NO	NP-53.9 - Small Value Procurement	Quarterly				GOP	100,000.00	100,000.00		Provision of additional /replacement of Disaster Response and Rescue Equipment
3101001000002000 3101001000003000	Technical and Scientific Equipment	Various End- User	NO	NP-53.9 - Small Value Procurement	Quarterly				GOP	350,000.00	350,000.00		Provision of additional and replacement of Technical and Scientific Equipment
1000001000001000 3101001000001000 3101001000002000 3101001000003000	Other Machinery and Equipment	Various End- User	NO	NP-53.9 - Small Value Procurement	Quarterly				GOP	450,000.00	450,000.00		Provision of additional /replacement of Other Machinery and Equipment
1000001000001000 3101001000002000 3101001000003000	Furniture and Fixtures	Various End- User	NO	NP-53.9 - Small Value Procurement	Quarterly				GOP	1,700,000.00	1,700,000.00		Provision of additional /replacement of Furniture and Fixtures
<b>H. GENERAL SERVICES</b>													
1000001000001000	Janitorial Services	Various End- User	YES	Competitive Bidding	4th Quarter of the previous year				GOP	2,300,000.00	2,300,000.00		Provision of Janitorial services for PhilMech offices
1000001000001000	Security Services	Various End- User	YES	Competitive Bidding	4th Quarter of the previous year				GOP	5,300,000.00	5,300,000.00		Provision of Security services for PhilMech offices

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100000100001000 310100100002000	Other General Services	Various End- User	NO	Not Applicable		As Needed		GOP	1,400,000.00	1,400,000.00		Hiring of Science/Laboratory Aide and other non-skilled Job Orders as help for the project implementations	
<b>I. PROFESSIONAL SERVICES</b>													
100000100001000	Auditing Services	Various End- User	NO	Not Applicable		As Needed		GOP	100,000.00	100,000.00		Provision of Auditing Services for the efficient and transparent PHIMMech Transaction	
100000100001000 3101001000002000 310100100003000	Other Professional Services	Various End- User	NO	Not Applicable		As Needed		GOP	72,529,000.00	72,529,000.00		Hiring of Science/ Laboratory Aide and other non-skilled Job Orders as help for the project im	
310200100002000	Other Professional Services	Various End- User	NO	Not Applicable		As Needed		Special Purpose Fund	18,720,690.20	18,720,690.20		Hiring of Contract of Service personnel as help for the project implementations	
<b>J. TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>													
100000100001000 310100100002000	Taxes, Duties and Licenses	Various End- User	NO	NP-53.5 Agency-to- Agency		Not Applicable		GOP	450,000.00	450,000.00		Payment of taxes, duties and licenses of PHIMMech Properties	
100000100001000	Fidelity Bond Premiums	Various End- User	NO	NP-53.5 Agency-to- Agency		Not Applicable		GOP	50,000.00	50,000.00		Payment of Fidelity Bond Premiums of PHIMMech	
100000100001000	Insurance	Various End- User	NO	NP-53.5 Agency-to- Agency		Not Applicable		GOP	2,000,000.00	2,000,000.00		Payment of insurance of PHIMMech Properties	
100000100001000 310100100002000 310100100003000	Labor and Wages	Various End- User	NO	Not Applicable		Not Applicable		GOP	12,400,000.00	12,400,000.00		Labor and Wages of PHIMMech personnel	
100000100001000	Bank Transaction Fee	Various End- User	NO	Not Applicable		Not Applicable		GOP	20,000.00	20,000.00		Bank Transaction Fee	
<b>K. TRAINING EXPENSES</b>													
100000100001000 310100100001000 310100100002000 310100100003000	Training Expenses	Various End- User	NO	NP-53.9 - Small Value Procurement		As Needed		GOP	10,100,000.00	10,100,000.00		Provision of training venue, food and accommodation during the conduct of PHIMMech's trainings	

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
310200100002000	Training Expenses	Various End-User	NO	Not Applicable		as needed		Special Purpose Fund	1,296,700.00	1,296,700.00			Provision of training venue, food and accommodation during the conduct of PHIMech's trainings
<b>L. AWARDS/ REWARDS</b>													
1000001000001000 310100100002000	Awards/ Rewards	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed		GoP	700,000.00	700,000.00			Provision of rewards and prizes during Anniversary, Trainings and other PHIMech activities
<b>M. PRINTING AND PUBLICATION</b>													
310100100002000	Printing and Publication	Various End-User	NO	Competitive Bidding		2nd Quarter		GoP	3,000,000.00	3,000,000.00			Printing and Publication of various PHIMech's promotional materials
310200100002000	Printing and Binding Expenses	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed		Special Purpose Fund	950,000.00	950,000.00			Provision of printing and binding services
<b>N. EXTRAORDINARY AND MISCELLANEOUS</b>													
1000001000001000	Extraordinary and Miscellaneous Expenses	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed		GoP	136,000.00	136,000.00			Extraordinary and Miscellaneous fund
<b>O. REPRESENTATION</b>													
1000001000001000 3101001000001000 310100100002000 310100100003000	Representation Expenses	Various End-User	NO	Not Applicable		Not Applicable		GoP	4,385,000.00	4,385,000.00			Provision of other representation expenses
<b>P. TRANSPORTATION</b>													
310100100002000	Transportation and Delivery Expenses	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed		GoP	400,000.00	400,000.00			Provision of transportation that is needed in efficient project implementations
310200100002000	Rentals/Lease	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed		Special Purpose Fund	3,022,000.00	3,022,000.00			Rental of vehicle during training/lease of office space

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<b>Q. CONTRIBUTION</b>													
100000100001000	Membership Dues and Contribution to Organizations	Various End-User	NO	Direct Contracting		Not Applicable		GoP	25,000.00	25,000.00			Provision of PHIMMACH membership dues and contributions to organizations
<b>R. TRAVEL EXPENSES</b>													
1000001000001000													
3101001000001000	Travel-Local Expenses	Various End-User	NO	Not Applicable		Not Applicable		GoP	29,711,000.00	29,711,000.00			Provision of plane fare for PHIMMACH staff local travel
3101001000002000	Travel-Local Expenses	Various End-User	NO	Not Applicable		Not Applicable		GoP	800,000.00	800,000.00			Provision of plane fare for PHIMMACH staff foreign travel
3102001000002000	Travel-Local Expenses	Various End-User	NO	Not Applicable		as needed		Special Purpose Fund	2,578,377.00	2,578,377.00			Provision of plane fare for PHIMMACH staff local travel
<b>S. RENTS</b>													
3101001000001000													
3101001000002000	Motor Vehicles Rentals	Various End-User	NO	NP-53.9 - Small Value Procurement		As Needed		GoP	6,300,000.00	6,300,000.00			Rental of vehicle during training
3101001000003000													
<b>T. HONORARIUM</b>													
3102001000002000	Honorarium	Various End-User	NO	Not Applicable		as needed		Special Purpose Fund	920,000.00	920,000.00			Provision of honorarium for training purposes
<b>U. CAPITAL OUTLAY</b>													
3101001000002000	Procurement of Office Equipment	Various End-User	YES	Competitive Bidding		4th Quarter of the previous year		GoP	3,760,000.00		3,760,000.00		Provision of additional office equipment and replacement of old office equipment.
3101001000002000	Procurement of Furniture and Fixtures	Various End-User	NO	Competitive Bidding		1st Quarter		GoP	3,760,000.00		3,760,000.00		Provision of additional replacement of Furniture and Fixtures
310100100002000	Procurement of Other Property, Plant and Equipment	Various End-User	YES	Competitive Bidding		4th Quarter of the previous year		GoP	2,480,000.00		2,480,000.00		Provision of other PPE for various offices
3102001000001000	Supply, Delivery and Testing of 170 units Four-Wheel Tractors	FMFOD/ various farmers	NO	Competitive Bidding		2nd Quarter		Special Purpose Fund	232,050,000.00		232,050,000.00		Provision of agricultural machines under RCEF Mechanization Program
3102001000001000	Supply, Delivery and Testing of 560 units Rice Precision Seeders	FMFOD/ various farmers	NO	Competitive Bidding		2nd Quarter		Special Purpose Fund	870,688,000.00		870,688,000.00		Provision of agricultural machines under RCEF Mechanization Program



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310200100001000	Supply, Delivery and Testing of 200 units Walk-Behind Transplanters	FMFOD/ various farmers	NO	Competitive Bidding		2nd Quarter		Special Purpose Fund	72,300,000.00		72,300,000.00	Provision of agricultural machines under RCEF Mechanization Program.	
310200100001000	Supply, Delivery and Testing of 240 units Riding-Type Transplanters	FMFOD/ various farmers	NO	Competitive Bidding		2nd Quarter		Special Purpose Fund	300,480,000.00		300,480,000.00	Provision of agricultural machines under RCEF Mechanization Program.	
310200100001000	Supply, Delivery and Testing of 70 units Rice Combine Harvesters	FMFOD/ various farmers	NO	Competitive Bidding		2nd Quarter		Special Purpose Fund	126,000,000.00		126,000,000.00	Provision of agricultural machines under RCEF Mechanization Program.	
310200100001000	Supply, Delivery, Installation and Testing of 134 Units Heated Air Mechanical Grain Dryer - Recirculating Batch Type (6 tons capacity)	FMFOD/ various farmers	NO	Competitive Bidding		3rd Quarter		Special Purpose Fund	430,176,850.00		430,176,850.00	Provision of agricultural machines under RCEF Mechanization Program.	
310200100001000	Supply, Delivery, Installation and Testing of 254 Units Heated Air Mechanical Grain Dryer - Recirculating Batch Type (12 tons capacity)	FMFOD/ various farmers	NO	Competitive Bidding		3rd Quarter		Special Purpose Fund	1,026,261,600.00		1,026,261,600.00	Provision of agricultural machines under RCEF Mechanization Program.	
310200100001000	Supply, Delivery, Installation and Testing of 102 Units Rice Mill with Impeller-Huller	FMFOD/ various farmers	NO	Competitive Bidding		3rd Quarter		Special Purpose Fund	56,100,000.00		56,100,000.00	Provision of agricultural machines under RCEF Mechanization Program.	
310200100001000	Supply, Delivery, Installation and Testing of 68 units Single-Pass Rice Mill (Stationary Type)	FMFOD/ various farmers	NO	Competitive Bidding		3rd Quarter		Special Purpose Fund	68,000,000.00		68,000,000.00	Provision of agricultural machines under RCEF Mechanization Program.	
310200100001000	Supply, Delivery, Installation and Testing of 30 units Multi Stage Rice Mill (2-3tph )	FMFOD/ various farmers	NO	Competitive Bidding		3rd Quarter		Special Purpose Fund	1,440,000,000.00		1,440,000,000.00	Provision of agricultural machines under RCEF Mechanization Program.	
310200100001000	Supply, Delivery, Installation and Testing of 7 units Multi Stage Rice Mill (4-5tph )	FMFOD/ various farmers	NO	Competitive Bidding		3rd Quarter		Special Purpose Fund	378,000,000.00		378,000,000.00	Provision of agricultural machines under RCEF Mechanization Program.	
<b>TOTAL</b>									<b>5,260,762,924.00</b>		<b>5,260,762,924.00</b>		

Prepared by:

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Administrative Officer V

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**RONALDO SEBASTIAN R. REYES**  
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Director IV